Application Rental Criteria

Dover Air Force Base Properties, LLC
(Dover Family Housing)
1069 High Street
Dover, DE 19901
(302) 678-3603

All applicants will be approved on the following basis:

1. Applicant must be of legal age, eighteen (18) years, unless otherwise specified in your state. Everyone who is eligible for housing and residing in the home over the legal application age must submit an application.
2. Management requires a valid Driver's License, or Military ID, and may require two other forms of ID. Management reserves the right to require additional forms of identification.
3. If applicant cannot provide a social security number, applicant must provide proof of foreign citizenship (limited to work permit, a work or student visa, birth certificate and proof that the applicant's residency in the United States has not exceeded 90 days.
4. Applicant must provide written proof of verifiable income.
5. Applicant must submit to a credit check. Credit screening results may require additional deposits. Results with a FICO score lower than 575 may result in rejection.
6. Applicant must not have filed Chapter 13 or any other form of bankruptcy within the past two (2) years. Proof of discharge may be required. Applicants with negative history after the filing of bankruptcy will be automatically denied.
7. Applicant must not have any open eviction proceedings within the last 36 months.
8. Applicant must not have any unsatisfied utility debt within the last 12 months.
9. Gross monthly income must equal 3 times the market rent (not reduced or promotional rent) for all applicants. If applicable, the monthly rent qualifier for a guarantor is 5.0 times the market rent. Income qualifier is based on gross monthly income without commissions, tips or child support.
10. A guarantor may be required for a full-time student whose sole income is from a parent.
11. Applicant must submit to a criminal background check. Applicant may be rejected based on results.
12. No personal checks accepted. All monies due at move-in will be in certified funds made payable to; **Dover Air Force Base Properties, LLC.**
13. Upon applying, all applicants over 18 are required to pay a **$50.00** non-refundable application fee in certified funds. If any type of deposit is required, the application fee(s) and deposit will be paid in certified funds in two (2) separate forms of payment at the time of the application. All payments must be made payable to: **Dover Air Force Base Properties, LLC.**
14. If an administrative fee is required, it must be paid in certified funds to the property named above. All administrative fees are non-refundable.
15. Please note that if any application deposit payment is submitted at the time of application, the payment will be deposited immediately and if the application is denied or the applicant cancels within 72 hours, the application deposit refund will be given within 30 days of cancellation. No refund will be issued for application fees cancelled after the 72 hour period.

Applicant(s) acknowledge(s) that their lease application will be approved or rejected on the basis of the above information. Falsification of any information on the lease application will result in immediate rejection. Applicant(s) also agree(s) to submit any documentation necessary to complete the lease application within twenty-four (24) hours of the application date. All information must be verifiable.