

MEMORANDUM FOR POTENTIAL PRIVATIZED HOUSING RESIDENT

FROM: 436 CES/CEH

SUBJECT: Privacy Act Release

The Application for Assignment to Housing, DD Form 1746, contains privacy act information the Dover AFB Housing Management Office (HMO) uses to determine your eligibility for privatized housing. In order to complete the privatized housing process and establish you on the housing waiting list we need to share your information with the Pinnacle Privatized Housing Office at Dover AFB. You will also be asked to provide your name and social security number to the Pinnacle Housing Office if you decide to lease on Dover AFB. Pinnacle Housing Office and the HMO have the same responsibility to safeguard privacy act information. Please check the appropriate box below:

- Yes, I want to be placed on the privatized housing waiting list. I authorize the release of information I provided on DD Form 1746 to the Pinnacle Housing Office at Dover AFB.
- No, I do not authorize the release of information I provided on the DD Form 1746 to the Pinnacle Housing Office at Dover AFB..

Signature and Date

Print Name

Failure to sign this letter authorizing the transfer of your privacy act information may result in your having to provide similar or duplicate information to the Pinnacle Housing Office at Dover and/or its property manager.


RAY COUEY
Housing/Base Asset Manager